



The Handloom Export Promotion Council
No.34,Cathedral Garden Road,Nungambakkam,
Chennai-600 034.

HEPC/MEM-RTE-RENEWAL/2021-22

16th March 2022

All Registered Weavers (Northern region)

Dear Sir/Madam,

Sub: Renewal of your Membership with HEPC for the year 2022-23 - Reg.

We would like to draw your attention to the Trade Notice No.35/2021-22 dated 24th February 2022 by DGFT (enclosed) regrading Electronic filing of Registration Cum Membership Certificate (RCMC) through the common digital platform w.e.f. 01.04.2022.

Council will issue a circular detailing the filing of application for RCMC renewal & Amendment via DGFT shortly.

As you are aware, renewal of your Membership/RTE for the year 2022-23 falls due in April 2022. In this regard, it is requested to send us the membership renewal fee of Rs.1180/- (Rs.1000/- + 18%GST) along with **Proforma (format enclosed) by email or courier on or before 1st April 2022, so as to continue the benefit of Registration cum Membership Certificate (RCMC).**

The membership renewal payment for the year 2022-23, can be made through any one of the following modes of payment.

Option-1: Payment through RTGS

BENEFICIARY NAME	HANDLOOM EXPORT PROMOTION COUNCIL
NAME OF BANK & BRANCH	STATE BANK OF INDIA EAST PATEL NAGAR, NEW DELHI-110008
Current Account No.	10964466460
IFS code No.	SBIN0001282

Note : In case of payment through RTGS, please mention your Company Name / RCMC No. in the payment details column for tracking the payment. Also request you to E-mail your UTR Number to membership@hepcindia.com.

Option-2: Payment through Demand Draft/at par Multicity Cheque in favour of Handloom Export Promotion Council payable at New Delhi to the following address, if online/RTGS payment is not feasible.

**Handloom Export Promotion Council,
1004, Padma Tower-1, 5, Rajendra Place, New Delhi-110 008.
Tel: +91-11-25826965**

For any amendments required in existing RCMC, please contact HEPC, Regional Office, New Delhi.

For any further clarification, you may write to membership@hepcindia.com (copy to jd@hepcindia.com) or contact the following officials of the Council.

Shri M.Sundar, Joint Director (+91-9841144413/044-28276043/28278879)

Smt.Reena, Sr.Executive (011-25826965 / 9873235586)

Thanking you,

Yours sincerely,

Sd/-

(N.Sreedhar)
Executive Director

Encl : As above